

Quebec, January 1st, 2020

NOTICE TO ALL CUSTOMERS

POLICY FOR DELIVERY APPOINTMENTS

If Transport Guilbault must arrange for a delivery appointment, a surcharge will apply.

A \$35.00 fee (APT code) will be applicable to all shipments requiring an appointment if:

- The mention “appointment required” is indicated on the original bill of lading and thus, even if the consignee does not require an appointment;
- The shipper has already indicated a fixed appointment time on his bill of lading;
- The consignee has a known policy being that we absolutely have to book appointments (ex.: major food chain warehouses, hardware stores, wholesalers, etc.).

For deliveries on the Montreal Island (postal code beginning with H) for which an appointment is required before 10 am, the fee will be \$75.00 (APM code).

Other important points to consider for delivery appointments:

- The name and phone number of the consignee must be indicated on the bill of lading;
- Second delivery charges will be invoiced when merchandise is refused due to no appointment and that this requirement was not indicated on the bill of lading;
- Storage fees will be invoiced for all shipments that require a delivery appointment over 48 hours after the booking confirmation.

Note that for now, this fee does not apply to truckload shipments, nor does it apply if Guilbault Transport has a minimum receiving time frame of four (4) hours.

Do not hesitate to contact your account manager for additional information.

